

Binghamton Metropolitan Transportation Study  
Policy Committee Meeting  
Thursday, January 28, 2021 11:00am  
via Zoom  
Meeting ID: 930 6720 4462  
Passcode: 312170

### AGENDA

1. OPENING

- Roll Call
- Approval of minutes of the October 26, 2020 meeting

2. OPPORTUNITY FOR PUBLIC COMMENT

3. ACTION ITEMS

- **Unified Operations Plan**  
[Resolution 2021-01, Approving amendments to the Unified Operations Plan]
- **2021-2022 Unified Planning Work Program**  
[Resolution 2021-02, Approving the Draft 2021-2022 Unified Planning Work Program and associated grant budgets]
- **BC Transit Safety Plan Safety Targets**  
[Resolution 2021-03, Supporting the Safety Performance Targets established by Broome County Transit in its Public Transportation Agency Safety Plan.]

4. DISCUSSION ITEMS / UPDATES

- Village of Endicott Sign Inventory
- Full-Year Summary of TRG Bike/Ped Counts
- NYSDOT Project Updates

5. BUSINESS OFFERED FROM THE FLOOR

6. NEXT MEETING DATE – **June 10<sup>th</sup>**

**BINGHAMTON METROPOLITAN TRANSPORTATION STUDY  
POLICY COMMITTEE  
RESOLUTION 2021-01**

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Resolution approving amendments to the BMTS Unified Operations Plan.

WHEREAS the Binghamton Metropolitan Transportation Study Policy Committee has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Binghamton Metropolitan Area, and

WHEREAS Federal regulations (23 CFR Part 450, Subpart C, §450.314) require that “The MPO, the State(s), and the public transportation operator(s) shall cooperatively determine their mutual responsibilities in carrying out the metropolitan transportation planning process. These responsibilities shall be clearly identified in written agreements among the MPO, the State(s), and the public transportation operator(s) serving the MPA. To the extent possible, a single agreement between all responsible parties should be developed.”

WHEREAS the BMTS Policy Committee has adopted a Unified Operations Plan to enumerate the responsibilities, policies, and procedures for carrying out transportation planning in the Binghamton Metropolitan Area, and

WHEREAS the BMTS Unified Operations Plan was updated in 2016, and amended in 2017, and

WHEREAS the BMTS Planning Committee has reviewed a Draft of the proposed amendments, and on January 26, 2021, approved by consensus a resolution recommending BMTS Policy Committee approval of the amendments, and

WHEREAS the BMTS Policy Committee has reviewed the proposed amendments to the Unified Operations Plan, and

NOW THEREFORE BE IT RESOLVED that the Binghamton Metropolitan Transportation Study Policy Committee approves the BMTS Unified Operations Plan as revised.

**CERTIFICATION OF RESOLUTION 2021-01**

I, the undersigned, duly elected Chair of the Binghamton Metropolitan Transportation Study Policy Committee, do hereby certify that the foregoing is a true and correct copy of BMTS Policy Committee Resolution 2021-01, adopted by consensus, this 28<sup>th</sup> day of January 2021.

\_\_\_\_\_  
Michael Marinaccio, Chair  
BMTS Policy Committee

\_\_\_\_\_  
Date

#### 4. Staffing Plan

The number of Central Staff employees, their job descriptions, and titles, and salary grades shall be determined by a Staffing Plan, included in the Unified Planning Work Program and -adopted by the Policy Committee in conjunction with as part of the approval of the Unified Planning Work Program. The Staffing Plan shall ensure that there is adequate and appropriate technical expertise on Central Staff to carry out the required work of the transportation planning process, including administrative duties. The cost of the Staffing Plan must remain within the budgetary constraints of the Federal planning funds. While the Staffing Plan shall be reviewed each year, as part of the UPWP is being developed development, it is recognized that continuity is important to managing the Central Staff operation. The Staffing Plan should in general change only to reflect changes in available funding, or in the work required of Central Staff by Federal mandate, and State and local objective.

For the Director of Central Staff, hiring, annual performance review, annual salary, disciplinary action and firing shall be the purview of the Policy Committee, constrained by civil service regulation. The host agency shall implement the actions of the Policy Committee in this regard.

Central Staff employees shall be considered employees of the host agency. Personnel practices and fringe benefits shall be determined by the host agency.

**BINGHAMTON METROPOLITAN TRANSPORTATION STUDY  
POLICY COMMITTEE  
RESOLUTION 2021-02**

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Resolution approving the 2021-2022 BMTS Unified Planning Work Program

WHEREAS the Binghamton Metropolitan Transportation Study Policy Committee has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Binghamton Metropolitan Area, and

WHEREAS Federal regulations (23 CFR Chapter 1, Part 450, Subpart C, and 49 CFR Chapter VI, Part 613, Subpart B) require that the urban transportation planning process shall include development of a Unified Planning Work Program which shall annually describe all urban transportation and transportation related planning activities anticipated within the next one or two year period, and will document the work to be performed with technical assistance provided under the Fixing America's Surface Transportation (FAST) Act, the Clean Air Act Amendments of 1990, Title VI of the Civil Rights Act of 1964, Section 5303 program, and

WHEREAS the BMTS Policy Committee has created a Planning Committee of technical representatives to advise it on matters concerning the implementation of the urban transportation planning process, and

WHEREAS there has been developed a Draft 2021-2022 Unified Planning Work Program which includes all transportation and transportation-related planning activities to be undertaken by BMTS Central Staff during the period April 1, 2021 through March 31, 2022, and a staffing plan and program budget for those activities, and

WHEREAS public comment has been solicited on the Draft 2021-2022 Unified Planning Work Program, and

WHEREAS the BMTS Planning Committee on January 26<sup>th</sup>, 2021, approved, by consensus, a resolution recommending approval of the Draft 2021-2022 Unified Planning Work Program and associated grant budgets, finding that it properly addresses the technical planning priorities of the region,

NOW THEREFORE BE IT RESOLVED that the BMTS Policy Committee approves the 2021-2022 Unified Planning Work Program, and

BE IT FURTHER RESOLVED that the BMTS Policy Committee approves the Federal Highway Administration PL Program 2021-2022 budget and the FTA §5303 Program 2021-2022 budget.

**CERTIFICATION OF RESOLUTION 2021-02**

I, the undersigned, duly elected Chair of the Binghamton Metropolitan Transportation Study Policy Committee, do hereby certify that the foregoing is a true and correct copy of BMTS Policy Committee Resolution 2021-02, adopted by consensus this 28<sup>th</sup> day of January 2021.

\_\_\_\_\_  
Michael Marinaccio, Chair  
BMTS Policy Committee

\_\_\_\_\_  
Date

**BINGHAMTON METROPOLITAN TRANSPORTATION STUDY  
POLICY COMMITTEE  
RESOLUTION 2021-03**

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Resolution supporting the Safety Performance Targets established by Broome County Transit in its Public Transportation Agency Safety Plan.

WHEREAS the Binghamton Metropolitan Transportation Study Policy Committee has been designated by the Governor of the State of New York as the Metropolitan Planning Organization responsible, together with the State, for the comprehensive, continuing, and cooperative transportation planning process for the Binghamton Metropolitan Area, and

WHEREAS 49 CFR Part 673, the FTA Transit Asset Management Rule, which became effective on July 19, 2019, requires transit operators to develop and adopt a Public Transportation Agency Safety Plan that establishes processes and procedures to support the implementation of Safety Management Systems (SMS), a comprehensive, collaborative approach to managing safety; and

WHEREAS, under 49 CFR Part 673, the FTA Transit Asset Management Rule, Transit operators must certify they have safety plans in place no later than July 20, 2020; and

WHEREAS, Broome County is the designated recipient of Federal Transit Administration (FTA) funding in Broome County utilizing those funds to operate Broome County Transit; and

WHEREAS, Broome County Transit has submitted its Public Transportation Agency Safety Plan to the MPO, including necessary performance targets as shown in Attachment 1; and

WHEREAS, each metropolitan planning organization shall establish performance targets that address the performance measures or standards established under 23 CFR part 490 (where applicable), 49 U.S.C. 5326(c), and 49 U.S.C. 5329(d) to use in tracking progress toward attainment of critical outcomes for the region of the metropolitan planning organization; and

WHEREAS, the selection of performance targets that address performance measures described in 49 U.S.C. 5326(c) and 49 U.S.C. 5329(d) shall be coordinated, to the maximum extent practicable, with public transportation providers to ensure consistency with the performance targets that public transportation providers establish under 49 U.S.C. 5326(c) and 49 U.S.C. 5329(d);

WHEREAS the BMTS Planning Committee on January 26<sup>th</sup>, 2021, approved, by consensus, a resolution recommending support of BC Transit's Safety Performance Targets established by Broome County Transit in its Public Transit Agency Safety Plan, and

NOW THEREFORE BE IT RESOLVED that the BMTS Policy Committee supports the Safety Performance Targets established by Broome County Transit in its Public Transportation Agency Safety Plan, and

BE IT FURTHER RESOLVED that the BMTS Policy Committee will plan and program investments that support the performance targets established by Broome County Transit as available.

**CERTIFICATION OF RESOLUTION 2021-03**

I, the undersigned, duly elected Chair of the Binghamton Metropolitan Transportation Study Policy Committee, do hereby certify that the foregoing is a true and correct copy of BMTS Policy Committee Resolution 2021-03, adopted by consensus this 28th day of January 2021.

\_\_\_\_\_  
Michael Marinaccio, Chair  
BMTS Policy Committee

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Date

**Broome County Transit Safety Plan Performance Targets**

Mode of Service	Fatalities	Fatalities (per 100K VRM)	Injuries	Injuries (per 100K VRM)	Safety Events	Safety Events (per 100K VRM)	System Reliability (Failures/VRM)
Fixed Route	0	0	9	.5	97	5.5	0
ADA/Paratransit	0	0	1	.3	8	2.9	0