

### **Planning & Geographic Information Systems Summer Intern**

The Binghamton Metropolitan Transportation Study (BMTS) is the metropolitan planning organization (MPO) that is responsible for transportation planning in Broome and Tioga counties. BMTS has a professional staff of planners, engineers, and analysts and is seeking a Planning & Geographic Information Systems (GIS) Intern for the Summer of 2021. The primary task of the summer intern will be to conduct a large-scale, village-wide, Sign Inventory in the Village of Johnson City. This project will enable the intern to be independent and responsible for a project from start to finish—learning useful project management skills, using their GIS skills in a practical scenario, and learning about transportation planning.

#### The Successful Candidate will be asked to:

- Collect detailed data and assist in the manipulation and analysis of the collected data.
- Maintain records, collections, and files related to specific projects.
- Assist project team members with various support tasks.
- Perform other duties as assigned.

#### Preferred Qualifications and Skills:

- Enrolled in or recently graduated from an Urban Planning, Transportation Planning, Geography, Transportation Engineering, Geographic Information Systems, Environmental Studies, or related undergraduate or graduate program.
- Good knowledge of GIS concepts and practices. Familiar with ArcGIS Desktop and/or ArcGIS Pro as well as other ESRI applications, such as the Collector App.
- Ability to utilize software programs including word processing, spreadsheets, and databases.
- Strong organizational skills.
- Ability to analyze and organize data, solve problems logically, draw conclusions, and use data to prepare records and reports.
- Independent and motivated worker, accountable, consistent, and timely.
- Physical condition commensurate with the demands of the position.
- Possession of a Motor Vehicle Operator's License.

This is a full-time position: 7.5 hours/day, 37.5 hours/week, for 12 weeks. The salary is \$13.35/hour.

Applicants should complete a Broome County Application for Employment, found at [https://www.gobroomecounty.com/sites/default/files/dept/personnel/pdfs/BC\\_CS\\_EmploymentApp.pdf](https://www.gobroomecounty.com/sites/default/files/dept/personnel/pdfs/BC_CS_EmploymentApp.pdf), save it and e-mail to [bmts@co.broome.ny.us](mailto:bmts@co.broome.ny.us) with "<Your Name> Internship Application" in the subject line. Additionally, the applicant should attach a Resume and any relevant examples of work as they see necessary. More information about BMTS can be found at [www.BMTSONline.com](http://www.BMTSONline.com).