

BINGHAMTON METROPOLITAN TRANSPORTATION STUDY
POLICY COMMITTEE
March 10, 2016
11:00 a.m.
Broome County Office Building, 6th Floor Legislative Conference Room
MINUTES

The meeting was called to order by the Chair, Mike Marinaccio, at 11:02 a.m.

Members Present

- Supervisor Michael Marinaccio, Town of Dickinson, Chair
- Legislator Michael Roberts, Tioga County, Vice-Chair
- Commissioner Matthew Driscoll, NYSDOT, *represented by Jack Williams, Region 9*
- Mayor Richard David, City of Binghamton
- Mayor John Bertoni, Village of Endicott, *represented by Kent Rapp*
- Mayor Greg Deemie, Village of Johnson City
- Mayor Kevin Millar, Village of Owego
- Supervisor Donald Castellucci, Jr., Town of Owego
- Supervisor Rose Sotak, Town of Union, *represented by Robert Mack*
- Supervisor John Schaffer, Town of Vestal

Members Absent

- County Executive Debra Preston, Broome County
- Donna Howell, Regional Director, NYS Department of Economic Development
- Supervisor Harold Snopek, Town of Chenango
- Eric Miller, STERPDB

Others Present

Jenn Yonkoski, BMTS
Kyle Wambold, BMTS
Cass Gascon, BMTS
John Sterbentz, BMTS
Tom Sullivan, BMTS
Pam Eshbaugh, NYSDOT
Ann Leo, NYSDOT

APPROVAL OF MINUTES OF December 15, 2015, MEETING

Mayor Greg Deemie motioned to approve the minutes; Supervisor John Schaffer seconded. The minutes were unanimously approved.

OPPORTUNITY FOR PUBLIC COMMENT

The Chair, Mike Marinaccio opened the floor for comment.
There were no public comments.

ACTION ITEMS

- 2016-2017 Unified Planning Work Program
Resolution 2016-01, Approving the 2016-2017 Unified Planning Work Program and associated grant budgets

Jenn Yonkoski, BMTS, described the tasks:

- A. Long Range Planning and Plan Reappraisal
- B. Plan Implementation and Transportation System Management
- C. Program Development and Management
- D. Special Issue Studies
- E. Transportation Systems Monitoring and Information Management
- F. Program Administration

Jenn explained that this resolution is adopted every year. Descriptions of the tasks can be found at the BMTS website gobroomecounty.com

Mayor Kevin Millar motioned to approve the resolution; Robert Mack seconded. The resolution was unanimously approved.

- 2016-2017 Unified Planning Work Program

Resolution 2016-02, Approving the 2016-2017 Unified Planning Work Program Staffing Plan

The staffing plan was described. The job titles and descriptions can be found at the above noted BMTS link.

Mayor Greg Deemie motioned to approve the resolution; Mayor Kevin Millar seconded. The resolution was unanimously approved.

- 2014-2018 TIP Amendment
Resolution 2016-03, Approving an amendment to the 2014-2018 Transportation Improvement Program

Pam Eshbaugh, NYSDOT informed the committee about the safety project at the intersection of Route 26 and East Maine Road. There is an increase in right-of-way from \$16,000 to \$248,000. The original amount of \$16,000 was only used as a placeholder.

Robert Mack motioned to approve the resolution; Mayor Kevin Millar seconded. The resolution was unanimously approved.

- Resolution 2016-04 – Amendment to increase design phases for PIN 975385 E. Clinton St. Bridge over Chenango River
The need for the increased design funds based on the increased scope of the project was discussed.

Mayor David motioned to approve the resolution; Jack Williams seconded the motion. The resolution was unanimously approved.

- Resolution 2016-05 approving and allowing the release of the Draft 2017-2021 Transportation Improvement Program project list of locally sponsored projects for public review.

The list of projects and process to develop it was discussed.

Mayor Millar motioned to approve the resolution; Mayor David seconded the motion. The resolution was unanimously approved.

DISCUSSION ITEMS / UPDATES

- Unified Operations Plan Update

A summary of the proposed Unified Operations Plan changes was given. Specifically discussed was Decision Making, Change from Voting Member to Non-Voting Member, and Planning Committee Membership.

Discussion followed.

This will be brought to the BMTS Policy Committee for a final vote in June.

Mayor David asked for more time to prepare for voting. The Policy Committee will receive the Planning Committee's recommendations in June, which can or cannot be approved.

Jenn Yonkoski asked the Committee to review the summary.

- Complete Streets Policy

The BMTS TIP subcommittee will be recommending projects for 2017-2021. The submitted TIP applications were ranked by the subcommittee. The Off-System selection table and the Flex-Sheet selection table were distributed. Pam Eshbaugh noted that #23, a signal project, was not on the Flex-Sheet list.

Complete Streets training is being scheduled for September.

- City of Binghamton Parking Study

The last public meeting was held in February.

The consultant is in the process of writing the final draft.

The public presentation can be found at www.BMTSONline.com

- NYSDOT Municipal Lighting Agreement

Jack Williams, NYSDOT introduced Scott Vergason, NYSDOT, to discuss the Municipal Lighting Agreement.

The NYSDOT lighting agreements normally are in place for 10 to 20 years. As of now, many of the local agreements have expired. Scott distributed a table for the municipalities to prioritize their lighting locations and to work with NYSDOT to enter into new lighting agreements. Jack suggested coordinating new installations within the state system with the NYSDOT. This will be discussed at the next Planning Meeting on April 21st.

Over the past few years, Regional Director Jack Williams has asked that the Region's pavement marking cycle time be reduced to ensure high speed, high volume areas, like state route 201 and 26, are delineated well during nighttime hours. The Department has also installed retro-reflective delineators to some freeways where lighting has been removed at the request of the municipality.

2016 MEETING SCHEDULE

- The next Policy Meeting is proposed for: June 9, 2016. An announcement will be sent out.

BUSINESS OFFERED FROM THE FLOOR

No additional business was offered.

A motion to adjourn was made by Mayor Greg Deemie; it was seconded by Supervisor John Schaffer. The vote was approved and the meeting was adjourned at 11:42 a.m.