

BINGHAMTON METROPOLITAN TRANSPORTATION STUDY
PLANNING COMMITTEE
February 22nd, 2018
MINUTES

The meeting was called to order by Chairman Bob Bennett at 1:30 pm.

Roll Call:

Members Present:

Robert Bennett, Chair, Village of Johnson City Public Services
Vern Myers, Vice-Chair, Town of Vestal
Frank Evangelisti, Broome County Planning
Greg Kilmer, Broome County Public Transportation
Leslie Boulton, Broome County Public Works
Gary Hammond, Tioga County Public Works
Elaine Jardine, Tioga County Planning
Ray Standish, City of Binghamton Engineer
Kent Rapp, Village of Endicott
Deb Standing, Town of Owego
Pam Eshbaugh, NYSDOT Region 9 Planning

Others Present:

Jennifer Yonkoski, BMTS Central Staff
John Sterbentz, BMTS Central Staff
Scott Reigle, BMTS Central Staff
Leigh McCullen, BMTS Central Staff
Cyndi Paddick, BMTS Central Staff
Rick Rooney, McFarland Johnson
Ron Coleman, NSDOT Region 9
Katie Mangan, NYSDOT Region 9
Rebecca Kaufman, Broome County Health Department

- Approval of minutes from December 7th, 2017 meeting. Motion made by R. Standish, seconded by G. Kilmer. Approved by consensus.

OPPORTUNITY FOR PUBLIC COMMENT:

None.

ACTION ITEMS:

2018-2019 Unified Planning Work Program

J. Yonkoski provided an overview of new projects identified in the Draft 2018-2019 Unified Planning Work Program that Central Staff will be working on in addition to the ongoing routine tasks. New projects include:

- An update to the Long Range Transportation Plan, *Looking Forward 2040* will begin during this program year.
- Creation of a green infrastructure guide to assist local municipalities on how to best incorporate green infrastructure into their transportation projects
- Conduct a corridor study for Hooper Road in the Town of Union focused on multimodal operations, safety improvements, and system performance

- Conduct a signal warrant study for Johnson City
- Conduct a Traffic/Pedestrian Safety Study for Isbell Street

J. Yonkoski provided an overview of changes to the staffing plan. The draft plan provides the option to hire a Traffic Analyst, instead of a Traffic Engineer, due to recruiting difficulties. In addition, new titles are being created to allow opportunities for career advancement within the department. The new titles would not result in an increase in the number of central staff, just additional hierarchy within the department.

- ✓ Resolution 2018-01, Recommending Policy Committee approval of the Draft 2018-2019 Unified Planning Work Program and associated grant budgets

F. Evangelisti made a motion to approve Resolution 2018-01, R. Standish seconded the motion. Approved by consensus.

- ✓ Resolution 2018-02, recommending Policy Committee approval of the Draft 2018-2019 Unified Planning Work Program Staffing Plan

R. Standish made a motion to approve Resolution 2018-02, F Evangelisti seconded the motion. Approved by consensus.

BC Transit Targets for Transit Asset Management (TAM) Plan Performance Measures

G. Kilmer of BC Transit provided an overview of the TAM. The primary targets of the plan are to achieve less than 15% of BC Transit's total fleet and equipment in excess of its useful life. Currently, four buses are replaced annually; BC Transit's goal is to reduce replacements to two buses a year.

- ✓ Resolution 2018-03, Recommending Policy Committee support BC Transit's TAM Plan Performance Measures

L. Boulton made a motion to approve Resolution 2018-03, R. Standish seconded the motion. Approved by consensus.

BMTS Regional ITS Architecture

J. Sterbentz stated that the ITS architecture provides a framework for how the region's transportation organizations and individual transportation projects will work together to share information and resources. The architecture explains how organizations, their associated systems, and infrastructure operate individually and communicate between each other. For example, emergency vehicles could be equipped with systems to pre-empt traffic signals, where signals have been upgraded to communication with emergency services. This would reduce response times in the event of an emergency.

- ✓ Resolution 2018-04, Recommending Policy Committee approval of the Draft BMTS Regional ITS Architecture

G. Kilmer made a motion to approve Resolution 2018-04, L. Boulton seconded the motion. Approved by consensus.

2017-2021 TIP Amendments

P. Eshbaugh stated that the amendment to the State and Hawley Street project was necessary to cover the increased cost of construction and construction inspection for milling and paving, which was not originally in the scope of work for the project, and signal upgrades. The funding increase would be offset from the 2019 local signal block and a Region 9 pavement block. J. Yonkoski clarified that these

amendments would only cover the core portion of the project and would not include landscaping and lighting originally included in the TAP application for this project. Landscaping and lighting for this project are not being funding under the TIP.

P. Eshbaugh stated that the amendment to the bridge washing project was necessary to cover increases to the cost of construction and construction inspection. The funding increase would be off-set from a preventative guiderail maintenance and roadside drainage project (PIN 9TGD19).

- ✓ Resolution 2018-05, Recommending Policy Committee approval of an amendment to the 2017-2021 Transportation Improvement Program] PIN 975408 State and Hawley Street signal project. Increase construction costs from \$0.320M to \$0.635M

R. Standish made a motion to approve Resolution 2018-05, L. Boulton seconded the motion. Approved by consensus.

- ✓ Resolution 2018-06, Recommending Policy Committee approval of an amendment to the 2017-2021 Transportation Improvement Program] PIN 9M1019 Bridge washing project FFY19. Increase C from \$0.272M to \$0.772M and CI from \$0.022M to \$0.077M

F. Evangelisti made a motion to approve Resolution 2018-08, G. Hammond seconded the motion. Approved by consensus.

DISCUSSION ITEMS / UPDATES:

TIP Subcommittee Actions

P. Eshbaugh explained that the TIP committee approved a TIP modification for Route 79 over the Chenango River to move the ROW acquisition phase from FFY18 to FFY19 due to the presence of cultural resources identified during the SEQR and NEPA process.

PSAP Local Call for Projects

J. Yonkoski reminded the committee that the application deadline for PSAP is March 9th. She noted that only one application, from the city of Binghamton, has been received so far and urged others to submit a project application. P. Eshbaugh further reiterated that money was available and urged committee members to submit applications because the likelihood of funding was high.

Bridge NY

J. Yonkoski explained that Bridge NY is state funding available to all local governments over the next two-years to rehabilitate and replace bridges and culverts. Municipalities are encouraged to submit draft applications for pre-review to improve final application submittals. Draft applications for culverts are due March 15th and for bridges on March 29th. L. Boulton stated that the Broome County Engineering staff was available to help local municipalities who do not have staff engineers and that webinars were available online for guidance on the application process.

Household Travel Survey Update

J. Yonkoski announces that the Household Travel Survey was underway. About 30% of the households in Broome and Tioga County have been selected at random to participate in the survey. Participants are being asked to record their travel for one to three days. Those who are participating will be receiving a gift card. So far, the response rate has been higher than expected. The survey will end mid-March and the study will be completed in mid-June.

Traffic Counting Services Update

J. Yonkoski explained that historically BMTS has utilized paid summer interns for traffic counting. Recently this has resulted in some issues with count accuracy, either by incorrect counting methods and the timing of counts during summer break. To address this issue, a professional consultant will be hired to conduct traffic counts. An RFP has been issued with the goal of having a consultant on board before the fall of this year.

Rte. 11, Town of Kirkwood Corridor Study

L. McCullen stated that a visual preference survey for the corridor study has been available to the public for several weeks. Five hundred postcards announcing the survey were sent. So far, 157 individuals have taken the survey. P. Eshbaugh asked a public meeting would be held. J. Yonkoski indicated that there would be a public meeting.

Local Project Updates

P. Eshbaugh provided a handout and brief overview of the schedule status of all BMTS local projects.

Business from the floor

At the request of NYSDOT, J. Yonkoski asked committee members for help on stakeholder outreach for the 363 project. Members were asked to identify opportunities to get out information about the project, such as advertising places, meeting places, or potential stakeholders not previously identified. L. Boulton asked if this was because they had gotten push back following the public meeting and if she could still provide comments even though the comment period had expired. K. Mangan explained that the first meeting was intended to get the initial word out and that follow up outreach was planned. P. Eshbaugh stated that they would still except comments on the project. C. Paddick referenced the success of the online Kirkwood visual survey and asked if NYSDOT had considered conducting a similar survey. F. Evangelisti noted that the county had similar success with a visual survey for their parks plan. J. Yonkoski stated that Central Staff has offered to help develop an online survey and that NYSDOT's public outreach specialist has expressed interest.

The next meeting will be on June 7th, 2018 at 1:30pm.

Motion to adjourn made by R. Standish, seconded by G. Hammond.

Meeting adjourned at 2:22pm.